

Junior Specialist

Employer: **Tundra Advisory Sp. z o.o.**
Type: **Permanent**
Expected no. of hours: **40h/week**
City: **Warsaw**

Employer: Official advisor to Taiga Mistral, a private equity fund investing in wind energy projects in Poland, Spain and other EU countries with EUR 74 MM under management.

Responsibilities:

Supporting investment team in day to day activities:

- Due diligence of wind farm projects
- Analysis, structuring and control of agreements for project finance purposes
- Cooperation with the Ministry of Economy regarding EU subsidy
- Conducting tendering procedures regarding wind turbines supply and civil works
- Coordination of project documentation
- General paperwork and SPV administration, reporting, preparation of business presentations (esp. on macroeconomic situation)

Experience:

Profile:

- Languages: fluent Polish and English (preferably Spanish)
- Education: min final-year student of Master's Degree preferably in Management or Finance
- Professional experience: entry level (internships and experience would be an advantage)
- Strong interest in project management, renewable energy sources
- Qualitative skills, business approach
- Self starter, motivated, committed, team worker, open minded, positive and reliable

Others:

Why to apply: we are offering a unique learning experience of joining an experienced team successfully managing wind projects in Poland.

Please send your CV and cover letter (in English) before **30 August 2013** to aleksandra.misiek@tundraadvisory.com

Start date: September 2013